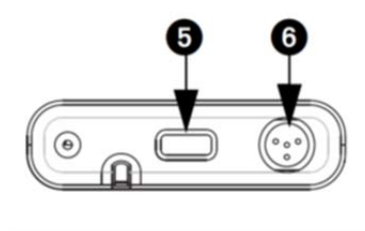


## Overview

The Shure microphone system makes verbal presentations audible throughout CATS lecture and tutorial spaces. The system is comprised of a transmitter and wireless lapel microphone.

## Using the microphone system

### Turning the microphone on

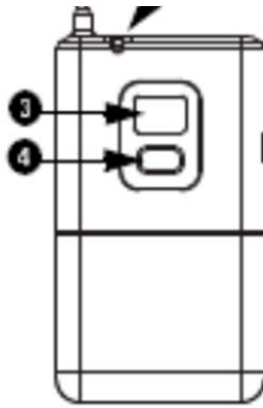


Plug the microphone into the socket (6) on the transmitter. Turn the transmitter on by holding the power button (5) for two seconds.

### Programming group and channel numbers

Next, you'll need to tune the transmitter to your lecture theatre. Look for an orange label on the lectern – this will give you information about your theatre's group and channel numbers.

Please note: It's important to program your transmitter to the right settings – choosing the wrong setting can project presentation into another theatre.



Press and hold the select button (4) until the group and channel displays start to alternate in the window (3). To change the group setting, release the select button when 'Group' is displayed in the window.

A group number should now start flashing. Pressing the select button will increase the group number by one.

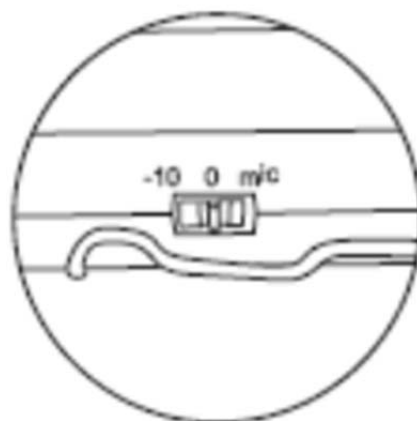
Continue pressing the select button until you reach the group number for your lecture theatre.

Press and hold the select button (4) until the group and channel displays start to alternate in the window (3). To change the channel setting, release the select button when 'Channel' is displayed in the window.

A channel number should now start flashing. Pressing the select button will increase the channel number by one.

## Turning the microphone on

On the side of the transmitter, check that the 'Gain' setting is set to 'Mic'.



## Wearing the transmitter

Clip the transmitter to your belt or place it in your pocket. Please ensure that the aerial doesn't bend.

Clip the lapel microphone to your clothing so it's centred to your body and sits just below your chin. Ensure that it's attached to an outer layer of clothing so other layers don't brush over it.

## Turning the system off

Turn the transmitter off by holding the power button (5) down for 2 seconds. Check that the light has gone off.

## Changing the transmitter batteries

The transmitter uses 2 alkaline AA batteries that have an expected lifespan of 8 hours. When the transmitter light glows red, the batteries must be changed immediately.

Press the side clips and open the front cover to remove the old batteries. Replace with 2 new AA batteries and check their alignment with the +/- signs inside the transmitter's battery chamber.

